

Dear Azamara Guest,

We hope this letter finds you well and eagerly anticipating your upcoming sailing from Lisbon with Azamara. As your departure date approaches, we want to ensure that your embarkation process goes smoothly and that you have all the necessary information to make your experience enjoyable from start to finish.

We were advised by the port authorities in Lisbon that all embarking guests must provide passport information before the sail date. Failure to do so may result in delays and inconvenience upon arrival at the terminal.

To avoid any potential issues, we kindly ask that you take a moment to add your passport information to your reservation. This will help expedite the embarkation process and ensure that you have uninterrupted access to the terminal on the day of sailing.

We understand that this process may be unfamiliar to some of our guests, so we have provided resources to assist you:

1. Please watch the [Video Tutorial](#) for step-by-step instructions on how to add your passport information through the Manage My Booking link.
2. Click here to access the [Manage My Booking](#) portal, where you can enter your passport details securely.

Please note that failure to provide passport information prior to the sailing date may result in denial of access to the terminal until the information is processed. This process can take up to 2 hours or longer, potentially delaying your embarkation experience.

We appreciate your cooperation in this matter and thank you for your attention to this important requirement. We look forward to welcoming you aboard and providing you with an unforgettable journey.

Should you have any questions or need guidance of what you can explore in any destination please contact your Travel Advisor or visit <https://www.azamara.com/contact-us> for your local Azamara call center number.

Sincerely,
AZAMARA®